

Response by Nikken Sekkei & the Nikken Group to Preventing the Spread of COVID-19

Since February 2020, Nikken Sekkei Ltd. and the Nikken Group have implemented and periodically reviewed measures to prevent the spread of COVID-19 in response to the basic policies of the Japanese government and local governments overseas.

On January 7, 2021, the Japanese government again declared a state of emergency. As a result, the following policies will be implemented until February 7 in continued consideration of the safety and health of our clients and employees and to ensure the smooth operation of our business practices.

- In principle, employees will voluntarily refrain from business trips to and from the Tokyo metropolitan area and three prefectures (Tokyo, Kanagawa, Saitama, Chiba).

We will continue to implement the following measures:

- We will limit the number of employees at our offices and recommend that staff work remotely.

- On a project-by-project basis and with the agreement of all parties involved, external meetings will be conducted mainly via web meetings or over the telephone.

- If an employee has a fever of 37.5°C or higher, they will be restricted from entering Nikken Group offices. Staff are requested to wear masks and sanitize their hands when visiting the office.

In the event that a face-to-face meeting or inspection at the supervision stage is unavoidable, we will strive to ensure that work is conducted with as much consideration for safety and health as possible, with the agreement of all parties concerned.

We are aware that these measures may cause considerable inconvenience to our clients and other parties. However, we will continue to maintain close communication with you and thank you for your understanding.

If you have any questions or concerns, please do not hesitate to contact us.